



# Leveraging AGRICULTURE for Improving NUTRITION and HEALTH

10-12 February, 2011 | New Delhi, India  
International Conference

## LOGISTICS NOTE

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### Conference Venue and Time

The conference will begin with side sessions on Thursday, February 10 at 08:30 and is expected to conclude on Saturday, February 12 at 18:00. The conference venue is the Taj Palace Hotel.

#### **Taj Palace Hotel**

Sardar Patel Marg  
Diplomatic Enclave  
New Delhi 110 021, India  
Tel: (91-11) 2611 0202  
Fax: (91-11) 2611 0808, 2688 4848

### Conference Packets

Please pick up your conference packet, name badge, and invitation card for the Inaugural Session prior to attending the conference. These materials will be available at the conference secretariat at the Jahanara Hall of the Taj Palace Hotel on February 8 from 10:00-20:00 and on February 9 and 10 from 07:00-20:00. We encourage you to pick up these materials early to avoid possible long lines on February 10 afternoon.

### Inaugural Session

The Inaugural session will be held at the Durbar Hall of the Taj Palace Hotel on February 10 at 17:00. Everyone is asked to be seated by 16:30. We encourage you to come early since security lines will be long.

Please make sure that you wear your name badge at all times. Please bring your Inaugural session invitation card, envelope, and identification (passport, license, etc.) in order to enter the Inaugural session hall.

If you forget your invitation, please understand that we will not be able to provide you with a replacement invitation card and you will be refused entry to the hall.

Kindly note that the following items cannot be brought into the inaugural session: handbags, briefcases, phones, pagers, cameras, transistors, digital diaries, arms, ammunition, and/or binoculars.

If you are unable to leave your personal belongings, a deposit counter near the secretariat will be available for your bags, laptops, phones, etc., for the duration of the Inaugural session. However, we strongly recommend, if possible, that you leave these items in your hotel room as space is limited in the deposit counter.

### Registration

Please note that there will be no on-site registration.

### Meals

For those attending the Knowledge Fair discussion groups from 7:15 to 8:15, there will be breakfast served at the conference venue on February 11 and 12.

Lunch will be provided at the Rani Bagh at the Taj Palace from 12:00 to 14:00 from February 10-12.

Dinner will also be provided for February 10 and 11 (dinner event with keynote addresses) at the Shahjehan at the Taj Palace. Dinner will not be provided on February 12.

### **Briefing for Chairs and Rapporteurs**

A brief information session for chairs and rapporteurs will also be offered during the morning coffee break from 10:10 am to 10:30 am on Thursday, February 10. The room assignment will be posted prior to the meeting.

### **Summary Note and Powerpoint**

For those participants with a role on the program, please send your summary notes and/or powerpoint presentations to Vickie Lee at [v.lee@cgiar.org](mailto:v.lee@cgiar.org). We will also have a drop off area at the conference secretariat for those who will be using powerpoints if you haven't already sent them to Vickie Lee.

If you wish to share your summary notes and/or powerpoint, please bring sufficient copies of your handouts and place them on the participants' table, located in the Knowledge Fair area. **Kindly note that we do not have the capacity to make copies at the conference venue.**

### **Conference Website**

For conference updates please visit: <http://www.2020conference.ifpri.info>.

### **Conference Language**

The conference will be conducted in English only.

### **Communications**

Two email stations and free wireless internet access will be available at the Knowledge Fair (Rani Bagh). The Taj Palace has a small business center for your use. Modest fees are charged for internet usage, photocopying and faxing at the Taj Palace business center.

### **Guided Tours**

Please contact Ajay Vinayak ([ajay.vinayak@liberty-india.com](mailto:ajay.vinayak@liberty-india.com)) to make these arrangements. Please note that these are optional tours. They are not covered by the conference organizers; you must pay for them on your own.

### **Medical Care Service**

In the case of a life-threatening emergency, the emergency numbers in India are 100 for police, and 101 for a medical or fire emergency. There is also a first aid clinic located at the conference venue.

### **Weather**

The average temperature for February is 7C (45F) - 21C (70F). There is generally low humidity and little rain during this time.

### **Questions**

For airport emergencies, please contact Ajay Vinayak at (0) 98 114 15135 (from inside India) or +91 98 114 15135 (from outside India).

During the conference, staff will be available at the conference secretariat for any questions or concerns. You can also contact Simone Hill-Lee at: + (91) 886-081-7092 or Abbie Perez at: + (91) 886-090-7537.